* PART A: PRELIMINARY BUSINESS

1.0 Welcome from President – Helen Carter

2.0 Attendance and apologies

Apologies:
Stephen Marshall, Michael Sankey, Sue Stoney, Andrew Burrell, David Cummings, Nigel Robertson, Lisa Germany

3.0 Minutes of previous meeting

Moved – ……………………… Seconded – ………………………

4.0 Identification of unstarred items for discussion

5.0 Adoption of items not starred for discussion

MOTION: That all items on the Agenda not starred for discussion be noted and where recommendations have been made, that these be adopted as resolutions of the ACODE Business and Networking Meeting.

6.0 Matters arising from previous Business & Networking Meeting

* PART B: ITEMS FOR DISCUSSION

7.0 ACODE Executive Report – Helen Carter

8.0 Benchmarking Project – Helen Carter

9.0 Media Management Project – Ric Canale
10.0 Membership – Helen Carter

11.0 Learning Technologies Leadership Institute Steering Group – Helen Carter

12.0 Liaison with other Organisations - All

13.0 HOT TOPICS

1. Approaches / solutions to integration of student marks from the LMS with Student Systems – Helen Carter

2. Learning Analytics: Assisting Universities with Student Retention - Philip Uys

3. “opt out” lecture recording, analytics, video streaming and web conferencing – Colin Lowe

4. What are member institutions doing and thinking in the MOOC space – Cathy Gunn

5. BYOD- Bring your own devices, Does your institution have a policy for BYOD – Alan Arnold

PART C: ITEMS FOR NOTING

14.0 Executive Officers Report

15.0 Finances (Auditors Report)

16.0 Future workshops and meetings

ACODE 66: Backing the right Horses A Cup week inspired Theme!!
University of Melbourne 6th-7th November 2014
Convenors: Gregor Kennedy/Deborah Jones (UniMelb) and Helen Carter (MqU)

Helen Carter
President
ACODE

EXPLANATION

Note that the Agenda for this Business Meeting follows that proposed by the Executive in June 2003.
Unstarred items on the Agenda will not be discussed, but any recommendations they contain will be covered by a single motion covering all unstarred items.
Any unstarred item may be identified for discussion by request to the President at any time up to item 4 on this agenda.
Please Note: Each member institution has one vote only. Members with affiliate status do not have voting rights, however are able to participate in discussion at the discretion of the President.