10.00 – 1.00pm, Friday 7th November 2014
Yasuko Hiraoka Myer (YHM) Room 106, Sydney Myer Asia Centre (Building 158)
The University of Melbourne

* PART A: PRELIMINARY BUSINESS

1.0 Welcome from President – Helen Carter

2.0 Attendance and apologies
   Attendees:

   Apologies: Stephen Marshall, Jac Smit, Garry Allan

3.0 Minutes of previous meeting
   Moved – …………………………… Seconded – ……………………………

4.0 Identification of unstared items for discussion

5.0 Adoption of items not starred for discussion
   MOTION: That all items on the Agenda not starred for discussion be noted
   and where recommendations have been made, that these be adopted as
   resolutions of the ACODE Business and Networking Meeting.

6.0 Matters arising from previous Business & Networking Meeting

* PART B: ITEMS FOR DISCUSSION

7.0 ACODE Executive Report – Helen Carter

8.0 CADAD proposal - Helen Carter

9.0 Pru Mitchell ACER proposal presentation

10.0 Sara Booth UTAS – Peer Review of Assessment (OLT Project)
    presentation- Via Skype

11.0 Benchmarking Project – Michael Sankey
12.0 Learning Technologies Leadership Institute Steering Group – Helen Carter

13.0 Liaison with other Organisations - All

14.0 HOT TOPICS

1. Use of Wordpress in teaching and learning- Helen Carter
2. Kaltura Webinar series-Helen Carter
3. Where application systems support roles for learning and teaching computer systems e.g. systems support (help, training, vendor management) and computer programmers are located at ACODE member universities and the rationale for it – P Uys
4. What’s Happening- what’s the future of Student Portals- Michael Sankey
5. Making Spaces – Helen Carter
6. OER Report- from those that attended
7. Curator required for ACODE Moodle Course- Learning Design

Please send through suggestions to Karen Halley

PART C: ITEMS FOR NOTING

15.0 Future workshops and meetings

Macquarie University, Auckland University of Technology and Flinders University have all volunteered for 2015

Helen Carter
President
ACODE

EXPLANATION

Note that the Agenda for this Business Meeting follows that proposed by the Executive in June 2003. Unstarred items on the Agenda will not be discussed, but any recommendations they contain will be covered by a single motion covering all unstarred items. Any unstarred item may be identified for discussion by request to the President at any time up to item 4 on this agenda. Please Note: Each member institution has one vote only. Members with affiliate status do not have voting rights, however are able to participate in discussion at the discretion of the President.