



# ACODE 2015 ANNUAL GENERAL MEETING MINUTES

9.30-10.00am, Friday 6<sup>th</sup> November 2015

Room 2.2, Flinders University City Campus - Victoria Square Adelaide

Note. A presentation from Steve Rycroft from the Open University UK (OU) via Zoom, preceded the AGM, hence the later start. Steve presented on the ACODE benchmarks and showed how they had created change at OU. This was a useful presentation, which showed the power of the ACODE benchmarks.

## ***PART A: PRELIMINARY BUSINESS***

### **1.0 Attendance and Apologies**

#### Attendees:

ACODE Secretariat	Karen Halley
Australian Catholic University	Veronica Hendriks
Charles Sturt University	Philip Uys (Executive Member)
Flinders University	Colin Carati
Griffith University	Sheila McCarthy
La Trobe University	Ric Canale
Macquarie University	Helen Carter (President)
RMIT	Garry Allan
University of Melbourne	Deb Jones
University of Newcastle	Luke Boulton
UNSW – Australian Defence College	Katherine Old
University of Queensland	Peter Rutherford
University of the South Pacific	Valentine Hazelman
University of Southern Queensland	Michael Sankey (Executive Member)
University of Sydney	Colin Lowe
University of Tasmania	Gerry Kregor
University of Tasmania	Tobin Millen
University of Waikato	Nigel Robertson (Treasurer)
Victoria University	Lisa Germany (co-opted Executive)
Victoria University Wellington	Stephen Marshall (Vice-President)
Western Sydney University	Carol Russell

#### Apologies:

RMIT	Zosh Pawlaczek
University of Adelaide	Liz Heathcote
University of Auckland	Cathy Gunn
University of New South Wales	Patrick Stoddart

## **2.0 Minutes of previous Annual General Meeting – 20 November 2014 Melbourne**

Moved: Nigel Robertson ..... Seconded: Philip Uys

### **3.0 \*Identification of unstarred items for discussion**

Nil

### **4.0 \*Adoption of items not starred for discussion**

MOTION: That all items on the Agenda not starred for discussion, be noted and where recommendations have been made, that these be adopted as resolutions of ACODE.

Agreed by all

### **5.0 Matters arising from previous Annual General Meeting**

Nil

## ***PART B: ITEMS FOR DISCUSSION***

### **6.0 Financial Reports**

6.1 *2014 Auditor's Report*

6.2 *2015 Profit & Loss Statement to date*

A report from Treasurer Nigel Robertson...

Our accounts are in good order but we must all be vigilant in keeping all institutions involved and engaged.

Motion to move that the Auditors report of 2014 be accepted.

Moved Nigel Robertson..... Seconded Michael Sankey

Action: Karen to ask Gary Williams for contact at Murdoch

### **7.0 Executive Officer's Report**

Not discussed

### **8.0 Declaration of election results**

Election results for the 2-year term for 2016-17:

President – Stephen Marshall - Victoria University Wellington

Vice President – Michael Sankey – University of Southern Queensland

Executive Member – Deborah Jones – University of Melbourne

Executive Member – Sheila McCarthy – Griffith University

The President then thanked Cathy Gunn for her contributions to the Executive. A formal vote of thanks must go to Helen Carter for her leadership of ACODE over the past four years, noting it is in a very healthy state.

Meeting Closed at 10am

**Helen Carter**

**President, ACODE**