



ACODE 2018 ANNUAL GENERAL MEETING Minutes

9.00-9.30am Friday 5th October 2018

Deakin University – Level 12 Tower 2 727 Collins St, Docklands

PART A: PRELIMINARY BUSINESS

1.0 Attendance and Apologies

Apologies:

Karen Halley (Executive Officer)

2.0 Minutes of previous Annual General Meeting - November 3rd 2017, University of Newcastle

Moved: Philip Uys (CSU) **Seconded:** Michael Sankey (Griffith)

3.0 *Identification of unstarred items for discussion

4.0 *Adoption of items not starred for discussion

MOTION: That all items on the Agenda not starred for discussion, be noted and where recommendations have been made, that these be adopted as resolutions of ACODE.

5.0 Matters arising from previous Annual General Meeting

Nil

PART B: ITEMS FOR DISCUSSION

6.0 Financial Reports (*Treasurer's report tabled by Treasurer Nigel Robertson and presented by President*)

6.1 2016 Auditor's Report

At printers and will be sent to member institutions via mail.

6.2 2017 Profit & Loss Statement to date

Awaiting final report on 2017 from auditors. Will be published once complete.

ACODE approximately the same financial state as previous 2 years.

Fees to remain constant for 2019.

Benchmarking Summit and LTLI covering costs.

Moved: Philip Uys

Seconded: Michael Sankey

This is the last AGM before Nigel Robertson retires as Treasurer. The Committee would like to thank Nigel for his service over his period of office.

7.0 Executive Officer's Report -Online Workshops ACODE 73

Report tabled by EO Karen Halley and presented by the ACODE President.

Moved: Deb Jones (Uni Melb.) **Seconded:** Marcus de Rijk (RMIT)

8.0 Declaration of election results

Election results for the 2-year term for 2019-20:

Treasurer: Phili Uys – Charles Sturt University

Executive Member: Deborah Jones – University of Melbourne

Executive Member: Dhiraj Bhartu – University of the South Pacific

Sheila McCarthy stepped down mid-term from her position as Executive Member due to Constitutional conflict (2 Exec members from same member institution). A call for Expressions of Interest for this position will be made in the near future.

On behalf of ACODE, the President thanked Nigel Robertson and Sheila McCarthy for their contributions.

Meeting Closed 9.30am

Stephen Marshall
President, ACODE

EXPLANATION

Note that the Agenda for this Annual General Meeting follows that proposed by the Executive in June 2003.

Unstarred items on the Agenda will not be discussed but any recommendations they contain will be covered by a single motion covering all unstarred items.

Any unstarred item may be identified for discussion by request to the President at any time up to item 4 on this agenda.

Please Note: Each member institution has *one* vote only. Members with affiliate status do not have voting rights, however are able to participate in discussion at the discretion of the President.