

Attachment A. Model for 2015-16 Joint Workshops and Meetings Schedule for ACODE/CADAD

Attendance: Helen Carter, Michael Sankey, Alan Arnold, Cathy Gunn, Stephen Marshall, Karen Halley and Guest Ian Solomonides

Agenda Item	Notes
1. LTLI Working Party	Discussion re Working Group progress to date and logistical arrangements.
	<p>The Dates have been changed to the 17th - 20th August. Alumni will still have to come in on the 16th to begin work on the 17th. The Venue will be Mantra Mooloolaba.</p> <p>The Director has been appointed from within ACODE - congratulations Assoc Prof Michael Sankey (decided after this meeting at a breakfast meeting of the LTLI working party 6/11/14). Suggested faculty are Shirley Alexander, Denise Kirkpatrick, Lorraine Stefani, Marcia Devlin, Kylie Readman and Geoff Scott.</p> <p>Suggestions from Stephen that some of the EMM be adapted for use at the LTLI as a case study. USC campus visit also a possibility.</p>
2. Workshop Topics Survey	Review of Survey and Discussions for future meeting topics
	<p>The results from the survey are as follows:</p> <ol style="list-style-type: none"> 1. Learning Analytics 2. Educational Analytics 3. Performance Indicators 4. TEQSA 5. Open UK report on Economics of Education 6. Assessment Practice 7. Student Experience/Engagement 8. Digital Literacies - models of support/The Power Academic 9. Learning Space Design 10. Mobile Learning Technologies 11. Blended Learning 12. E-portfolios 13. Open Educational Practice 14. LMS 15. <p>The topic for ACODE 67 could be Assessment Practice and Technology Enhanced Learning</p>
3. Benchmarking	Final report from Michael Sankey
	<p>Michael is working on an OLT application for ACODE to develop a framework around Performance Indicators based on the Benchmarks, Leaders in Distributed Leadership.</p> <p>The final report is available on the Website: http://www.acode.edu.au/pluginfile.php/646/mod_resource/content/2/A_CODE_Benchmarks_Report_2014.pdf</p>
4. Joint ACODE/CADAD activities	Discussion with President of CADAD, Ian Solomonides
	Lengthy discussions on how to move this forward. The Exec agreed that the development of a working group to progress this is the best way forward. The group will consist of 2 members of CADAD and 2

	<p>from ACODE with an independent chair. Suggestions that Gary Williams to be approached to chair. Sue Stoney if Gary is unavailable. A TOR (terms of reference) will be provided to the group that both Presidents will draw up.</p> <p>Issues to be addressed: Professional development of whom and how Leadership development (for what and why) Benchmarking (what why how) Resource allocation Cost to our membership & institutions (Subs, travel, time, workload) Logistics CADAD have suggested that the first joint meeting go ahead in March 2015. ACU have offered to host the meeting. <i>ACTION: Check with Ian Solomonidies as it was suggested as ACU Melbourne but Sydney would be more preferable.</i></p> <p>Panel suggested reps for CADAD: Kevin Ashford-Rowe Kylie Readman Angela Head ACODE reps: Mark Northover Philip Uys Ric Canale</p>
5. Technology Survey/Sloan Consortium	Discussion - Progress
	<p>We have had no further contact with Sloan Consortium but Stephen will follow up before the end of year. The updated ACODE Technology survey is ready to go and we have asked Philip Uys to be a champion for this if Sloan does not go ahead. ARC ethics approval required. National Ethics form agreed on submitted by one institution covers all institutions. <i>Follow up: Babson have been in contact with Stephen and talks are progressing.</i></p>
6. Review of A66 AGM and B&N Topics	Discussion – A66 Executive report
7. Any Other Business	Nil

Proposed Joint Meeting Schedule for 2015-16

Issue

The membership of CADAD and ACODE predominantly comes from Learning and Teaching Centres in Universities from across Australia and New Zealand. These Centres are typically dealing with reduced funds, changing organisational structures and having to quickly find ways to deal with contemporary issues as they arise. This means organisations such as ACODE and CADAD need to be able to respond to the needs of the membership, whilst keeping subscription fees to a minimum.

The proposal is to investigate ways to work more efficiently making use of scarce resources by piloting a shared meeting schedule over the next 2-year period.

Discussion

Common membership

The shared constitutional heritage, means the defined membership of ACODE and CADAD is compatible, both being targeted at tertiary organisations. There is also an overlap in some of the membership of ACODE and CADAD.

Common areas of interest

ACODE and CADAD have already successfully run two joint events, which were seen as beneficial and relevant to both groups. ACODE and CADAD have also recently agreed to investigate the possibility of creating a professional recognition framework and pathway together.

Expense of running separate events

Learning and Teaching Centres are frequently under-funded and are often subject to organisational change, therefore funding is often tight. This means that increasing subscription costs can be fraught, so organisations such as CADAD and ACODE need to constantly look at ways to reduce costs.

Given these joint concerns for ACODE and CADAD it is suggested that we cooperate to investigate the possibility of creating a shared meeting schedule (possible models shown in Attachment A.), taking into consideration practical arrangements around funding, decision-making on workshop topics, date and venue.

Recommendations

1. ACODE and CADAD Executives note and minute an in-principle agreement to investigate the opportunities set out above.
2. Following the above, ACODE and CADAD Executives consider the development of an MOU for consideration and action as necessary.

Ian Solomonides and Helen Carter
Presidents, CADAD and ACODE
August 2014

ACODE EXECUTIVE F2F Meeting

Wednesday, 5th November 2014, 1.00pm - 5.00pm

Meet in Foyer of Rydges on Swanston

Draft Minutes

Proposed Model

Year 1 - 2015

Event 1 March/April		Additional 11-13 May, 2015	ACODE-only June/July	Additional 17-20 August	Event 2 October/November	
Day 1	Day 2	3-day conference	2-day	5-day intensive	Day 1	Day 2
COMBINED: Workshop, Dinner	SEPARATE: CADAD AGM/ ACODE Networking Meeting	THETA Australasia (joint ACODE, CAUL, CAUDIT event)	Workshop, Dinner and Networking Meeting	ACODE Learning Technologies Leadership Institute	COMBINED: Workshop, Dinner	SEPARATE: ACODE AGM/ CADAD Business Meeting

Year 2 - 2016

Event 1 March/April		ACODE-only June/July			Event 2 October/November	
Day 1	Day 2	3-day intensive			Day 1	Day 2
COMBINED: Workshop, Dinner	SEPARATE: CADAD AGM/ ACODE Networking Meeting	ACODE Benchmarking Summit			COMBINED: Workshop, Dinner	SEPARATE: ACODE AGM/ CADAD Business Meeting