

Attendees: Helen Carter  
Michael Sankey  
Cathy Gunn  
Karen Halley  
Stephen Marshall  
Nigel Robertson

Apologies: Lisa Germany  
Philip Uys

**1. ACODE 67 Workshop Update:** Helen Carter

The workshop program was circulated to Exec this morning. Kay Souter has agreed to convene the workshop in place of Kevin Ashford-Rowe. There may be some slight changes but the program can go onto the website now.

*ACTION: Karen to upload program and distribute to members - Completed.*

**2. ACODE 67 Business and Networking Meeting:** Helen Carter

It was proposed and agreed that a joint ACODE/CADAD group meeting to be held prior to the normal ACODE 67 B&N Meeting to discuss the JLAP.

This should be a discussion on the benefits of the 2 groups working together and the mutual benefits that can be offered to all members and their institutions.

*ACTION: Nigel to discuss with Gary Williams at their next meeting on the 23 February.*

**3. LTLI Update:** Michael Sankey

Registrations are now open, Faculty have been appointed and the website reflecting the faculty is online.

An email footer has been created and Michael will promote that to all members to add to their signature blocks which in turn will filter through networks.

Video testimonials are also online from Deborah Jones and Adrian Stagg. These will be promoted through LinkedIn. Michael asked if all members can promote the LTLI through their networks.

The President has suggested that Allan Goody (HERDSA President) might also be invited to be involved in the LTLI maybe as HERDSA liaison. Michael will follow up on this.

Sponsorship: There has been no take up of sponsorship to date from letters sent at the end of last year.

*ACTION: Michael and Susan to follow up - Underway*

**4. ACODE 68 Possible Topic:** Helen Carter

Educational Media – Platform, process and practice was suggested as a possible topic for A68 given the interest in the forum post by Nigel.

Much discussion between the Executive as to what the value of this topic is to Institutions with the final decision that our report series would be a product of this workshop.

We will discuss this with Mark Northover (AUT) at ACODE 67 and invite him to discuss with the Exec.

*ACTION: Invite mark to next Exec meeting*

**Workshop Topic List from 2014 Survey**

1. Learning Analytics
2. Educational Analytics
3. Performance Indicators
4. TEQSA
5. Open UK report on Economics of Education
6. Assessment Practice
7. Student Experience/Engagement
8. Digital Literacies - models of support/The Power Academic
9. Learning Space Design
10. Mobile Learning Technologies
11. Blended Learning
12. E-portfolios
13. Open Educational Practice
14. LMS

## **5. Exec Dinner with CADAD**

Helen Carter, Nigel Robertson and Michael Sankey with the possibility of Cathy Gunn and Lisa Germany and Philip Uys in attendance.

These members will meet at 6pm prior to dinner for a last minute rundown of the A67 program prior to meeting the CADAD Exec for dinner

Venue to be decided for meeting and dinner.

## **6. CAUDIT Breakfast Agenda – Karen Halley**

Executive agreed that the breakfast meeting is a good idea.

In accordance with CAUL, ACODE too would like to discuss the CAUDIT survey and add extra data collection points to the CAUDIT survey that would be of benefit to all 3 organisations and would give a complete view of the present situation in Australian Higher Education.

Conversations with the same groups in New Zealand would also be of interest to New Zealand ACODE members.

The intention is to find ways for reps from these different groups to meet / discuss / share at their respective institutions. Would this be something for the 3 execs to briefly discuss at the breakfast meeting and find ways to promote to their delegates?

## **7. Innovation Arabia 8 Conference**

The President enquired as to whether any members were planning to attend Innovation Arabia 8. No Exec members are attending. An award is to be given to ACODE. Helen had considered whether Kathryn Moyle from ACER could accept on our behalf. Firstly a note to the list will be sent out to see if any of the membership is attending.

*ACTION: Karen to send a note to the list and if not to contact Kathryn Moyle and ask her. Then we can advise Innovation Arabia*

## **8. Meeting date for Exec prior to ACODE 67 - Discussed in 5. Above**

## **9. April Date for Exec meeting**

Doodle poll to determine April meeting

*ACTION: Karen to produce Doodle poll in the next week – In hand*

## **10. Any other business**

**- THETA update - Promotional Materials for Booth**

The booth will have a rolling video testimonials, printed postcards for LTLI and the Annual report – no need for other promotional material

**ACODE/CADAD Working group (JLAP) – Nigel and Karen**

Nigel and Karen are waiting on outcome papers from the first meeting as Gary is preparing these.

Gary will provide a set of models as a part of his final report which is scheduled for May 2015

The next meeting is Monday 23<sup>rd</sup> February, so we will relay the discussions from Item 2. above to the meeting.

**- Babson update – Stephen Marshall**

Stephen updated the Exec on his liaison with Babson. Babson have set up a steering group that are working with Canada but are still keen to move into the Australasian market as well.

This will need some considerable funding on our part we will need to raise funds from Ministry of Education New Zealand and also the Department of Education and Training here in Australia.

We now await further correspondence from Babson.

**- ACODE 69 – dates now confirmed 5-6 November**

**Meeting closed 12.15**

**Helen Carter, President - ACODE**

# 2015 Meeting Calendar

MEETING	LOCATION	DATE	CONVENER / THEME	CONTACT
1	EXEC	Online	1 February Helen Carter Planning A67	Karen Halley
2	EXEC	F-to-F	6pm Dinner Meeting Wed 25 March Helen Carter / Prior to A67	Karen Halley
3	<b>ACODE 67 with CADAD</b>	<b>ACU Catholic Leadership Centre, Melbourne</b>	<b>26-27 March Helen/Ian Solomonides Assessment Practice in Technology Enhanced Learning</b>	Karen/Helen
4	EXEC	Online	TBA April Helen Carter	Karen Halley
5	THETA	Gold Coast Convention Centre	11-13 May See website	Karen Halley
6	<b>ACODE 68</b>	<b>Auckland University of Technology</b>	<b>29-30 June Mark Northover</b>	TBC
7	EXEC	F-to-F	9am Meeting Wed 1 July Helen Carter After A68	Karen Halley
8	EXEC	Online	TBA August Helen Carter	Karen Halley
9	LTLI	Mantra Mooloolaba	18-21 August Michael Sankey-Director	Karen/Susan Brosnan
10	EXEC	Online	TBA September Helen Carter / AGM preparation	Karen Halley
11	EXEC	Online	TBA October Helen Carter	Karen Halley
12	EXEC	F-to-F	TBA November Helen Carter / Prior to A69	Karen Halley
13	<b>ACODE 69</b>	<b>Flinders University Adelaide</b>	<b>5-6 November</b>	TBC