

ACODE 67 BUSINESS AND NETWORKING MEETING Minutes

9.00-2.00pm, Friday 27th March 2015

Studio B Australian Catholic Leadership Centre

*** PART A: PRELIMINARY BUSINESS**

1.0 Welcome from President – Helen Carter

The President acknowledged the support from Theresa Korovioulono (University of the South Pacific) and congratulated her on her new position as President of the Marshall Island College. We welcomed Dhiraj Bhartu as the new rep from USP.

The President also acknowledged that this is the last meeting for Alan Arnold.

2.0 Attendance and apologies

Attendees:

Australian Catholic University	Anna Gemmell
Australian Catholic University	Kay Souter
Auckland University of Technology	Mark Northover
Charles Sturt University	Philip Uys
Edith Cowan University	Mark McMahon
Flinders University	Nicola Parkin
La Trobe University	Ric Canale
Macquarie University	Helen Carter
Queensland University of Technology	Roger Cook
RMIT	Jac Smit
University of Adelaide	Liz Heathcote
University of Auckland	Cathy Gunn
University of Canberra	Alan Arnold
University of Canberra	Karen Halley
University of Canberra	Melanie Pittard
University of NSW	Patrick Stoddart
University of the South Pacific	Dhiraj Bhartu
University of Southern Queensland	Michael Sankey
University of Sydney	Colin Lowe
University of Tasmania	Gerry Kregor
University of Waikato	Nigel Robertson
University of Western Sydney	Carol Russell
Victoria University	Lisa Germany
JLAP	Gary Williams

3.0 Apologies: Stephen Marshall, Ian Wright, Trevor Billany and Jo McKenzie Garry Allen

4.0 Minutes of previous meeting

Moved – Gerry Kregor Seconded – Ric Canale

Identification of unstarred items for discussion

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5.0 Adoption of items not starred for discussion

MOTION: That all items on the Agenda not starred for discussion be noted and where recommendations have been made, that these be adopted as resolutions of the ACODE Business and Networking Meeting.

6.0 Matters arising from previous Business & Networking Meeting

Nil

*** PART B: ITEMS FOR DISCUSSION**

7.0 ACODE Executive Report – Helen Carter

The President reported that Denise Chalmers (University of Western Australia) has applied for an OLT Fellowship award and is seeking ACODE approval-(approval granted). This will mean that ACODE will partner in consultation and dissemination of results if Prof Chalmers is successful in her application.

The President also indicated that the ICDE projects listed below may be something that we will be involved in (see projects listed below).

1 Project 1 - ICDE database for higher education institutions

ICDE intends to build a global database of higher education institutions. The purpose is to have a database for outreach and surveys. The database will be built stepwise leveraging the expertise of partners. In the first phase we will work together with regional associations to collect contact data on a limited number of institutions.. The dataset will comprise institutional coordinates and core public contacts. We would like to invite you to help build this database for our mutual benefit.

2. Project 2 - Building the Global Online Higher Education Report, GlobalOHER

The Global Online Higher Education Report (GlobalOHER) project will look into how institutions offer online, distance and open education. The database mentioned in 1 will be part of ICDE's contribution to this overview.

Once we have populated the database with a limited sample of higher education institutions, we intend to survey by questionnaire a limited sample of member and other higher education institutions in 6 – 7 regions to get an indicator of the status of higher online, distance and open education in these

regions, (Africa, Asia, Europe, North America, South America, Oceania and the Arab countries). These survey results will be supplemented with brief interviews with leading persons in each region to give an indicative picture of the state of play in each region participating.

We invite you to take part in this limited survey.

At a later stage the intention is to carry out a broader and more in-depth survey on a global basis through the GlobalOHER initiative.

3. Project 3 - Facilitate regional voices at the HLPF in Pretoria on 17 October, 2015

ICDE is acting on several fronts to build momentum for quality open, online, flexible education and eLearning as part of the post 2015 education agenda. Part of that work was the launch of the Bali-message in November 2014. UNESCO, in partnership with ICDE, will organise a Global Forum that calls for action in line with the Bali-message. An early invitation is to be issued in near future. This event will be held in Paris on 9-11 June 2015.

The next stepping-stone is the HLPF in Pretoria, organised by ICDE together with UNESCO and Commonwealth of Learning, CoL. A part of the agenda for this HLPF is regional round-tables that address future regional education agendas, which will then be summed up on a global level.

We invite you to participate in these regional round tables by chairing/co-chairing a session and giving short interventions. The limited survey described under project 2, Global OHER, is expected to deliver material that supports your regional interventions.

To support ICDE's work on these projects, we have welcomed Caroline Seville, as the new project coordinator. The projects that she will be coordinating are all interconnected and Caroline will be in touch in the next few weeks to follow up and discuss how we can bring these mutually beneficial projects through to completion. E projects

8.0 LTLI update – Michael Sankey

Michael displayed the website for the LTLI to members. Faculty are all in place and we now have 9 or 10 registrations which is more than 2013 at the same date. As in previous institutes this will again be an intense 3 days of streamlined activities based on a 'making the case' model.

Each member present at the meeting were given 5 handouts for the LTLI to be distributed at their own institutions.

The Institute this year will also include a site visit to University of the Sunshine Coast's brand new 3D space which will link into another like space for demonstration.

9.0 THETA update - The call for papers is now closed and pleased to advise that we have a full compliment of papers. The response this year was overwhelming. Roger Cook (QUT) was the only member in attendance at ACIDE 67 that indicated his attendance at THETA. Roger has been asked to chair a session to replace Karen Halley who may not be able to attend, and to also man the booth during breaks.

The President also asked Michael Sankey if Susan Brosnan was also available to attend and man the booth.

Action: Michael to advise Karen if Susan is available

10.0 CADAD – Discussions with Gary Williams (Depends on when Gary finishes with the CADAD reps)

Gary Williams entered the room after his session with the CADAD reps.

Following on from the joint discussions earlier this morning it seems that there are potentially more models that may work for the 2 groups.eg:

- Opportunities for the one secretariat with joined activities but each to keep a separate identity this may lead to opportunities for greater collaboration within institutions.

A barrier seems to be the level of members, ie CADAD attract the Directors of academic development and ACODE is more the Managers and Learning and teaching staff.

Comments and concerns from ACODER'S – a round table comment

- The area of most benefit is academic/e-learning in most institutions these seem to be moving towards being combined in the one area
- If joint which dynamic would lead – would CADAD have the same view on Learning and teaching integration
- The 2 models from this morning would not suit and maybe a better model is an organisation with chapters
- Educause chapters to now,
- level of participants
- In favour of a larger organisation based on the Educause chapter model, with flexible attendance from Institutional level
- Concerns over a loss of Identity for ACODE, our workshops are far more practical than CADAD seminars
- Justification of costs for Institutions, 1 identity would be a cheaper arrangement but is problematic due to loss of identity
- Agendas overlap, we fundamentally look at the same things but in different ways,
- Focus on individuals rather than a whole

- In favour of Educause model but CADAD are not at the same place to join an Educause model
- Particular agendas on particular subjects, keynote option a different approach
- ACODE structure benefits my institution perhaps a shared website or widget
- If we are discussing this then why not incorporate, libraries, academic skills and student reps
- What does membership mean and what do you get
- Opportunity to broaden the membership and become regional leaders.
- This work was done with NATA, CADAD disseminate upwards but ACODE disseminate sideways.
- An advantage to potentially create a powerful voice in the government sector and the networking would be a plus
- Academic units given to faculty, network valuable, keep aspect of networking
- Do not lose focus – danger if lost, current structure good
- Shared Lists CADAD members enrolled on ACODE lists and vice-versa
- Loose essence of small group if merged, we must consider what new things we would get out of this and what we would lose.

11.0 ACODE Learning spaces project- seeking contributions –Lisa Germany

Lisa showed a mock up of what she has in mind for the site

<http://environmentsforlearning.wordpress.com>

Action: ALL Please share photos, some texts and links with Lisa

12.0 Liaison with other Organisations – All - NIL

13.0 HOT TOPICS

- Summary of discussions from forum Re Video Staging- Nigel Robertson
 - Most institutions have some space for video production, the size of the space varies in each institution on size and quality
 - Some have a whisper box, others a small room
 - Staff support also varies greatly.
 - The demand for space for video production is increasing so the demand for staff to manage these areas may well increase with demand
 - Some call for animated graphics
 - Some institutions are using a charge back scheme and this is seen as a great barrier
 - USQ have 4 areas for use and they are in high demand
 - Pop up studios
 - Production level also varies and is dependant on specialist staff for high quality work.

- Info graphics services/needs are also growing
- Office 365 and your LMS, Integrate or not, what are your plans?- Michael Sankey
 - Macquarie – staff and students use google, Executive at Macquarie are concerned and may move to 365
 - LaTrobe – same as Macquarie
 - UNSW -- most students are using google accounts and dropbox even though 365 is free L8 T Staff are not recommending it
 - UTAS – outsourced student email. Learning and teaching have not had discussions with IT but 365 and student email heartbeat data is very good
 - Waikato – Office 365 free for students Learning and Teaching agreed to use google but were a loan voice, IT directors did their own thing. It is now available for staff with multiple drives
- Benchmarking – Carol
 - Michael Sankey has followed up with 24 institutions after 8 months to see where reporting has gone.
 - Most institutions have reported internally and 2 only have reported to Vice Chancellor level
 - 3 Institutions now have a driven educational plan
 - All agreed that they will continue to use the benchmarks

These are positive results.

Carol wishes to apply for academic development and wants to integrate the benchmarks into her application – the results of which will be a publication from the research. Some funding from UWS may be available. Carol is seeking ACOE's endorsement, as well as some collaboration from members. Michael Sankey and Helen Carter agree.

Action: Helen Carter /Karen Halley to write a reference for Carol.

- E-publishing services –Gerry Kregor UTAS

-The MINDink forum has raised an issue in many institutions particularly since no – one knew that they were a partner.

UTAS is developing a home grown version of MINDink as is Macquarie

Action: Add this to the Agenda for discussions at CAUDIT breakfast meeting

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PART C: ITEMS FOR NOTING

14.0 Future workshops and meetings

Auckland University of Technology 29-30 June 2015

Possible Topic: *Mode and methods of Academic Development.*

Flinders University 5-6 November 2015

Possible Topic: *Learning Eco-systems*

Positions Vacant for 2016 Please see an Exec member to Volunteer!

Meeting Closed 1.45pm

Helen Carter

President

ACODE

EXPLANATION

Note that the Agenda for this Business Meeting follows that proposed by the Executive in June 2003.

Unstarred items on the Agenda will not be discussed, but any recommendations they contain will be covered by a single motion covering all unstarred items.

Any unstarred item may be identified for discussion by request to the President at any time up to item 4 on this agenda.

Please Note: Each member institution has *one* vote only. Members with affiliate status do not have voting rights, however are able to participate in discussion at the discretion of the President.