



ACODE 66 BUSINESS AND NETWORKING MEETING Minutes

10.00am – 1.00pm, Friday 7th November 2014
 Yasuko Hiraoka Myer (YHM) Room 106, Sydney Myer Asia Centre (Building 158)
 The University of Melbourne

* PART A: PRELIMINARY BUSINESS

1.0 Welcome from President – Helen Carter

2.0 Attendance and apologies

Attendees:

ACODE Secretariat	Karen Halley
ACER	Pru Mitchell
Auckland University of Technology	Mark Northover
Charles Sturt University	Philip Uys
Edith Cowan University	Sue Stoney
Flinders University	Nicola Parkin
La Trobe University	Ric Canale
Macquarie University	Andrew Burrell
Macquarie University	Helen Carter
Queensland University of Technology	Frances Eden
University of Adelaide	Liz Heathcote
University of Auckland	Cathy Gunn
University of Canberra	Alan Arnold
University of Melbourne	Deborah Jones
University of NSW	Patrick Stoddart
University of Southern Queensland	Michael Sankey
University of Sydney	Colin Lowe
University of Tasmania	Gerry Kregor
University of the South Pacific	Theresa Koroivulaono
University of the Sunshine Coast	Ian Wright
University of Waikato	Nigel Robertson
University of Western Sydney	Carol Russell
University of Wollongong	Bill Ashraf
University of Wollongong	Romy Lawson
Victoria University	Lisa Germany

Apologies:

Stephen Marshall, Jac Smit, Garry Allan, Nick Ford

3.0 Minutes of previous B&N meeting

Moved – Colin Lowe..... Seconded – Cathy Gunn.....

4.0 Identification of unstarred items for discussion

Item 15.0 was starred for discussion

5.0 Adoption of items not starred for discussion

MOTION: That all items on the Agenda not starred for discussion be noted and where recommendations have been made, that these be adopted as resolutions of the ACODE Business and Networking Meeting.

6.0 Matters arising from previous Business & Networking Meeting

Nil

*** PART B: ITEMS FOR DISCUSSION**

7.0 ACODE Executive Report – Helen Carter

The President acknowledged that 2014 has been a very busy year.

The ACODE Benchmarking Summit in June being a very successful event and Michael Sankey will provide an update later in the meeting. Philip Uys, who has been newly elected to the Executive, has agreed to manage the ACODE Technology Survey previously undertaken in 2011. In this regard, Babson in the US have just today been in contact and are still interested in working with us on using their survey of online education and applying in the Asia Pacific region.

The LTLI working group have been meeting regularly to refine the curriculum. More on this will be discussed at the agenda item following. Save the date cards for the LTLI have also been handed out to you - the date is set for 17-20 August 2015 at the Mantra Mooloolaba. The cost has been set at \$3250 per person and \$6000 for 2 members from the one Institution. Potential sponsors are already on track. More information will be made available shortly. Please contact the Secretariat if you have further questions on the LTLI.

THETA planning is well underway with Sheila McCarthy from Griffith University as the rep on the planning committee and Karen Halley as the rep for the vendor experience committee. Dates for THETA are 11-13 May 2015.

Following on from the Survey for future meeting topics, the following emerged as the top 10:

1. Learning analytics – educational analytics, performance and prediction analytics
2. Assessment practice and TEL
3. Student experience / student engagement
4. Digital literacies – Models of Support
5. Learning space design
6. Mobile technologies / pedagogies
7. Blended learning
8. ePortfolio
9. Open education practice
10. Learning management system

The Executive discussed the topics and agreed that item 5. might be best managed as a curated website. Lisa Germany volunteered to undertake this project and so will be co-opted to the Executive to undertake this project.

ACTION: Stephen Marshall to follow up with Babson regarding the use of the online education survey in the Asia-Pacific region.

8.0 Proposed Joint Meeting Schedule proposal with CADAD (including Revised ACODE Meeting Schedule) - Helen Carter

A joint meeting schedule (see attachment a) was proposed for CADAD and ACODE to hold combined workshops but separate business meetings for the 2015/2016 period. As CADAD only meet twice a year, the middle meeting of the year would be for ACODE only.

It was proposed that the joint meeting schedule is trialled for the 2015-16 period, with the potential for savings on running costs to both organisations and a considerable amount of strength to be gained from combining the workshops.

It was noted that this could be achieved through an MOU, as there is no need for constitutional changes to be made by either group. In any case, ACODE and CADAD have already successfully run two joint workshops.

It was also proposed that a Joint Liaison Advisory Project be undertaken by a group comprised of 2 ACODE and 2 CADAD reps, chaired by an independent consultant to make recommendations regarding the development of principles for working together, and models for doing so, including potential ways forward.

Suggested Chair - Gary Williams or Sue Stoney

A Terms of Reference (TOR) will be provided to the panel, the purpose of the panel is to look into the future of a joint organization. It is a value proposition for ACODE /CADAD joint group as it adds value not only to ourselves but also the sector and other institutions

Working group to look at:

- Logistical concerns
- Proposal may only go as far as joint meetings
- May be the professionalisation of group leaders in Higher Ed

Suggested combined names:

- *ACHE Australasian Council in Higher Education*
- *ALTC Australasian Learning and Teaching Council*

Concerns

- Possibility of afternoon breaks into separate organisations

- ACODE/CADAD reps to work with each hosting institution on workshop program
- Not enough time to develop this
- Notion- use CADAD benchmarks in alternate years to ACODE
- Moving some content of the meeting online
- New Zealand members are not members of CADAD
- CADAD point of view is that there is a lot of cross membership with in ACODE, combined topics mostly Teaching and Learning have lots of common interest.
- CADAD reps have definite roles where as ACODE membership is much broader
- Strong elements of ACODE membership is to be valued.
- Exploration of roles

Proposal: It was proposed that the joint meeting schedule be trialed and evaluated after 1 year.

Unanimously endorsed by the group

ACTION:

1. Invitation to be sent to Chairperson and working group members
2. Develop Terms of Reference

Proposal: It was also proposed that in 2016 that we replace one of the ACODE workshops with an ACODE Benchmarking Summit in each second year, as recommended by the 2014 ACODE Benchmarking Report.

Unanimously endorsed by the group

9.0 Pru Mitchell ACER proposal presentation

Pru Mitchell explained the concept of the BOLDE Project: *Blended Online Learning Distance Education* to members.

ACER curate 10k peer reviewed papers, to which they have 1500 twitter followers and has an email alert system for when new articles are added. Discussion followed as to why not just house this in a library?

Members decided that this should be taken back to individual institutions for discussion.

The question from ACER is would ACODE endorse or give credibility to sponsorship funding to continue the BOLDE Project.

ACTION: Pru to place a link to their questionnaire online through ACODE news.

10.0 Sara Booth UTAS – Peer Review of Assessment (OLT Project) presentation- Via Skype

Sara gave an overview of the OLT project External Peer Review Models for Coursework Degrees (See attachment b) This is an overview of 4 peer reviewed models.

ACTION: Follow up with Sara after the next AQF meeting to see where we stand

11.0 Benchmarking Project – Michael Sankey

Michael gave an insight into the Benchmarking project and indicated the final report is now online:

http://www.acode.edu.au/pluginfile.php/646/mod_resource/content/2/ACODE_Benchmarks_Report_2014.pdf

24 Institutions from 5 nations attended the summit in Sydney.

A paper on the Benchmarks has been accepted and will be presented at ascilite in Dunedin 23-26 November 2014.

Michael is also looking to OLT for grant monies to pursue the Benchmarks further.

Results from the Benchmarks will play a bigger role in learning and a stronger link to teaching and learning standards, innovation, planning and budgeting.

12.0 Learning Technologies Leadership Institute Working Group – Helen Carter

THE LTLI working group have been looking at the desing of the curriculum for the LTLI. A set of learning outcomes has been agreed upon and will be published with other information on the Institute. One suggestion has been made that the attendees have a site visit to the Cave at the University of the Sunshine Coast, which could also be used as part of a case study of introducing a significant technological change.

It has been agreed as a principle that Institute Director's be appointed from the ACODE membership, to ensure the values and knowledge of ACODE are passed on to future leaders. The President was pleased to announce that Associate Prof Michael Sankey has agreed to be the 2015 LTLI Director. Congratulations Michael.

13.0 Liaison with other Organisations – All

CADAD – Discussed under item 8.0 above

ascilite – Conference Dunedin NZ 23-26 November 2014

CAUDIT/CAUL– Karen meeting with reps from both organisations in next 2 weeks

14.0 HOT TOPICS

1. Use of Wordpress in teaching and learning - Helen Carter

This was raised as a hot topic, following Sarah Lambert's posting to the ACODE Members News Forum (ref. 7 October 2014).

- Macquarie - started a Wordpress blog which has developed into a whole of institution Learning and Teaching blog: *teche.ltc.mq.edu.au*. Marketing have adopted the same approach and are sourcing stories from the L&T blog, thus giving them more profile.
- Adelaide have Good Practice examples
- UTS reviewed Blackboard but use Wordpress. An easier solution
- USQ-marketing overtook website outward facing using wordpress for badges backpack
- UNSW- Students present work in Wordpress and not using Mahara. Arts and Design discipline heavily use wordpress but do not host it
- Vic U-no wordpress but use Droople and LMS Joomla run Moving from eportfolios on Pebblepad to D2L

2. Kaltura Webinar series – Karen Halley

Any interest in the secretariat advertising these events?

No - individual members also being targeted by Kaltura.

3. Where are application systems support roles for learning and teaching computer systems, e.g. systems support (help, training, vendor management) and computer programmers, located at ACODE member universities and the rationale for it? – P Uys

Only 5 institutions are hosting System Support in Learning and Teaching

Mostly hosted in IT and kept at arms length, programming is also in IT- no governance around programming

4. What's happening with Student Portals? - Michael Sankey

- UNSW – no portal development, too long
- UWS - do tend to think of the LMS as the Student portal
- UC – ITM LifeRay - application platform. OMBION still thinking
- QUT- Unsure
- VicU – in need of upgrade but still want/need - Linked to LMS.
- Adelaide – Homemade portal not working. Marketing taken over
- Waikato – Similar to Adelaide. Project 2015 to upgrade
- CSU – Portal centralised for all issues - Linked to LMS
- Auckland – Sharepoint for staff only, not sure about student portal
- Wollongong – Scoping out now - \$250K to spend
- ECU – Student and staff portal tightly controlled by marketing using Oracle
- Uni of South Pacific - Separate staff/student portals but under review using Oracle
- Flinders – Need student hub
- UTas – Students workpage in mysql matrix
- AUT – central sign on page
- Macquarie – most students directed to LMS

- USC – no portal as such LMS home page used – building sharepoint
 - UTS – LMS Single sign on
 - Melbourne – Oracle Portal. LMS separate
 - La Trobe – no student portal staff intranet but on the way. Eluciamcom-destiny Student portal and academic portal
5. Maker Spaces – Helen Carter
- Not discussed
6. OER Report – from those that attended
- Useful catchup, quickfire presentations, growing interest in openED.com
- 6 universities in the room have OER projects.
7. University of Adelaide BB LMS 3 year review – Liz Heathcote
- Liz asked for help with supporting documents

ACTION: Contact Liz Heathcote to share documents through the ACODE moodle site.

PART C: ITEMS FOR NOTING

15.0 *Future workshops and meetings

ACU to be confirmed as the host for the first joint meeting venue in 2015.

Auckland University of Technology confirmed for the middle of next year and Flinders University at the end of next year.

Meeting Closed 1pm

Helen Carter

President

ACODE

EXPLANATION

Note that the Agenda for this Business Meeting follows that proposed by the Executive in June 2003.

Unstarred items on the Agenda will not be discussed, but any recommendations they contain will be covered by a single motion covering all unstarred items.

Any unstarred item may be identified for discussion by request to the President at any time up to item 4 on this agenda.

Please Note: Each member institution has *one* vote only. Members with affiliate status do not have voting rights, however are able to participate in discussion at the discretion of the President.